

## *Education Council (EC) Meeting Minutes*

*February 17, 2009*

**Members present:** *S Allen, L Anderson, M Baird, J Beattie (L Watson), K Brooks, S Chahla, B Clarke, C Hegarty, L Henson, R Hoffman, A Johns, W Miller, A Minenko, C Niewoehner, J Nixon, D Power, T Thompson, T Walseth, D Wangensteen, K Watson, P White, M Woods, J Wynn*

**Members absent:** *J Adams, D Anderson, B Benson, B Brandt, A Campbell, K Crossley, T Ebner, A Friedman, L Hansen, M Hordinsky, J Jochman, B Johns, M Kondrak, L Ling, M LuBrandt, R McCollister, J Miller, C Patow, L Perkowski, L Repesh, L Ryan, J Sauter, R Soninno, T Stillman, R Wong,*

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### **I. Approval of Minutes**

Due to conflict in schedules, Dr. Wesley Miller chaired the meeting. Minutes for December 16, 2008 and January 20, 2009 meeting were approved with one correction, Paul White did attend the meeting on December 16th.

### **II. Discussion**

#### AHC Program Application

Dr. Lindsey Henson gave an overview of the presentation she and Dean Powell made to the AHC Academic Council, on the Proposed Revised Educational Program. The Report was presented to the AHC-Academic Council on February 6<sup>th</sup>, it can be found on the MED 2010 website at [www.meded.umn.edu/med2010/](http://www.meded.umn.edu/med2010/). Dean Powell spoke about the concepts of the new MD program and Dr. Henson summarized the proposal, there were numerous questions from Academic Council members. Dr. Henson received a letter on February 12<sup>th</sup>, requesting additional information for several of the areas addressed in the completed Report. Those areas included the new Advising process; a comparison of the current exam schedule/ methods and the proposed Milestone assessments; as well as projected budgetary information and faculty preparation through faculty development.

Next steps for the program application process include review of additional information by the Academic Council, the Council's recommendation to Dr. Frank Cerra and his recommendations to the Provost and then to the Board of Regents. Depending upon timing of the reviews and when the Application is forwarded to the Regents; a decision could be made at their Board Meeting in March or May. Dean Powell and Dr. Henson plan to be available at the Regents' meeting to answer any questions the Board may have about the proposed program.

As an update on MED 2010, Dr. Henson provided two comparisons of sample weeks in Years 1 and 2 using different perspectives. One example projects a typical week in the MED 2010, illustrating sample course blocks (identified as scientific foundation courses and clinical activity). This format was especially helpful for EC members (Dept. Heads) as illustration of the reduced lecture time by faculty, with a focused emphasis on "independent study/learning" scheduled as five ½-day independent study periods. The other document compared the level of testing that currently occurs throughout Years 1 and 2 (aprox. 27 to

28 assessments) to the MED 2010 model which is projected to include approximately 13 to 14 assessments. Again EC members felt the comparisons should be shared with department heads to help provide a method to estimate resources needed to implement the new curriculum, especially with expected cuts in all aspects of the University's budget. Dr. Henson also reviewed how the 10 week Immersion course for Year 1 is being developed with consideration for the independent study blocks.

In preparation for Dr. Cerra's address to AHC Schools, Dr. Henson asked if there were questions from Council members that specifically focus on the EC's role as an advisory council to the Dean, especially regarding policy and implementation of the medical education curriculum.

Several Council members posed questions which include the following; how does inter-professional education fit into future plans; does AHC generally support all fellowships or are revenue producing fellowships going to become the priority; how will budgetary issues affect preparation for the up-coming LCME site visit in 2011. The following suggested statement provides a concise representation of the Council's current position with regard to MED 2010 implementation; "the EC is proceeding as though implementation will occur in rapid succession, with the understanding it is the best way to prepare for the LCME review, in the current climate is it acceptable to continue with this plan?" A question asking, "how budget problems translate into program changes", was also suggested. Dr. Henson will include these points in written form and work with Dr. Wes Miller to craft an appropriate set of questions to Dr. Cerra.

#### Program Evaluation

Dr. Majka Woods presented details addressing how Medical School evaluation data might be gathered, secured and shared in the future. The work to develop a comprehensive approach to collecting and securing data has included broad consideration for what students and faculty need; what is private and how data can be appropriately shared across the institution. An important component will be the function of a Data Clearinghouse, served by the Office of Education, to centrally collect, secure and disburse data.

The presentation included a chart illustrating analysis of policy, oversight, implementation and processing of data; connecting functions and communication. A second flow chart provided a picture of the evaluation process flow for the TC and Duluth data. In addition, Dr. Woods shared a spreadsheet which lists the evaluation mechanisms currently used by the Medical School, along with the LCME standards medical education programs are required to meet.

Dr. Woods led a discussion about current practices on each campus; and methods to accomplish continuous quality improvement within courses and across the entire program. All members present agreed there is a need to close the loop in order to utilize available data, to standardize evaluation practices and to properly secure and share data. Drs. Perkowski and Woods have proposed a Task Force be charged to develop recommendations for the Council's consideration, with the goal to implement new program evaluation practices beginning with Fall of 2009.

The members of the Education Council charge Dr. Linda Perkowski and Dr. Majka Woods to proceed with a Task Force to create standards and practices for program evaluation, which will be overseen by a Course Evaluation Subcommittee. The goal of the subcommittee's work will be to develop expectations for courses, for teaching and for the overall educational program. In addition the Subcommittee will have the ability to determine what data would become public and what data will be secured. The Task Force will report to the Council in May of 2009 in order to allow time to develop the evaluation process for Fall of 2009. Upon a motion duly made and seconded the proposed appointment of an Evaluation Process Task Force was unanimously approved by the members of the Education Council.

Recorder Sue Mowbray

**The next Education Council meeting will be held on March 17, 2009**

Approved by EC members March 17, 2009