



The University of Minnesota respects the privacy of website visitors to the extent permitted by law. Please see the [standard University of Minnesota Online Privacy Statement](#).

Who collects data on this website?

The following data privacy policy is intended to inform you of what information is collected by the Office of Continuing Professional Development (OCPD) and how the information is used.

OCPD is jointly accredited by the Accreditation Council for Continuing Medical Education (ACCME), the Accreditation Council for Pharmacy Education (ACPE), and the American Nurses Credentialing Center (ANCC) to provide continuing education for the healthcare team.

What data is being collected?

When participating in a course administered and/or certified by OCPD for CE credits, you will be required to provide personally identifiable information (PII), such as your name, degree, email, phone, mailing address, employer, professional category, and primary specialty. Some courses will also require you to provide license, certification, or professional membership information, date of birth, and other PII. Online registration offered through OCPD requires that you have a user account in OCPD's CloudCME[®] CE Portal. A small number of enduring material courses utilize a registration system that will require you to have a University of Minnesota internet or guest account. You will be prompted to use or create this type of account if registering for one of these courses.

How will the information be used?

Your PII will not be shared with third parties or used beyond the purposes stated in this data privacy policy unless required by University policy or law.

- OCPD staff have access to PII to respond to your questions, comments and concerns, to assess educational needs, and to plan future CE activities.

- OCPD may redirect your inquiry to another institution to answer your question.
- Your user account is necessary to create your registrant record and to give you access to view your current and past courses, including completion status and CE credits you earned.
- Your PII is used to complete your enrollment in a course, provide you with a registration confirmation, payment receipt, statement of participation, and to communicate pre- and post-course details.
- Some of your PII is shared with the planning committee to implement and execute the course in which you enroll.
- Your PII and CE credits issued to you are shared with and/or uploaded, when required, to online CE tracking systems of licensing, certification and membership boards and other accredited CE providers who certify OCPD's activities, for the sole purpose of recordkeeping related to licensing, certification, and membership.
- If you opted in, your name, degree, employer, city, state, country may be published on a registrant list available to exhibitors, speakers, and attendees of the course in which you enroll.
- Your PII may be used by the planning committee to promote future offerings of the same or directly-related course in which you enroll, and by OCPD staff to promote other continuing professional learning opportunities. You may contact OCPD any time to check and change your mailing list preferences.

How long will the data be stored for?

As an accredited CE provider, OCPD is required to keep your PII and CE credits earned for at least six years after your completion of the course.

Access to Information Collected

You have the ability to edit your account information and preferences at any time, and you may remove information from our database to discontinue communications or service by sending an email to cme@umn.edu.

Security of Information Collected

The University of Minnesota and OCPD use appropriate safeguards to ensure the security, integrity, and privacy of personally identifiable information submitted to this site and periodically update measures with new technologies.

Contact Information

If you have questions or would like more information about the online data we collect from you, email cme@umn.edu or call 612-626-7600 or 1-800-776-8636.

GDPR – General Data Protection Regulation

For details, refer to the following University of Minnesota resources:

[Website Privacy for GDPR](#)

[GDPR Information Statement](#)

[GDPR Q&A](#)