

## DOM Career Development Committee Meeting Summary

<b>Faculty Mentee:</b>	<b>CDC Meeting Date:</b>
<b>Division:</b>	<b>Start Date as Faculty at U of MN:</b>
<b>Current appointment:</b>	<b>Primary Mentor:</b>
	<b>Other Mentors:</b>
<b>Summary prepared by:</b>	<b>Other committee members present:</b>

**1. Mentee Agenda Items (brief bullet points)**

Discussion Notes

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**2. Clinical Service and Expertise (brief bullet points)**

Highlights and Challenges:

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**3. Teaching, Mentoring Education (brief bullet points)**

Highlights and Challenges:

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**4. Research and Peer-Reviewed Scholarship (brief bullet points)**

Highlights and Challenges:

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**5. Career Development: Networking, engagement in professional societies, external recognition (regional/national), skill development, collaborations, other activities or needs (brief bullet points)**

Highlights and Challenges:

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**6. Workplace climate: COVID stressors and supports, equity and diversity, work-life balance, professional relationships (with peers, staff, trainees), institutional support for interests and goals (brief bullet points)**

Highlights and Challenges:

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**7. Mentorship (Interactions with primary mentor, fulfillment of mentorship needs)**

Highlights and Challenges:

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**8. Summary: Please provide brief summative comments for each prompt.**

**a) Accomplishments and overall career trajectory:**

**b) Suggestions for career development:**

**c) Progress toward promotion:**

- Gaps in mentee's activities/accomplishments needed for promotion? Other concerns?
- Are there issues sufficient enough to require a follow-up prior to the next annual CDC meeting?
- Change in track desired or recommended?
- Likely to be ready for promotion in 1-2 years?