

**Clinical Education Committee**  
**June 3, 2016**  
**Minutes**

**Review of minutes** - May 2016 - approved as is

**Announcements -**

Late grades - Please be sure to enter ALL grades for “graduated” MS4 students.

MEDS - Thank you to all members who attended the Best Practices Day event.

NO July meeting. Committee reconvenes in August.

New student representatives

**MS4**

Alexandra Muhar (returning)

Katie Thibert (new)

**MS3**

Nicole Cairns (new, but has attended already)

Luke Wohlwend (new)

**Updates**

AY15-16 began Tuesday, May 31 for most periods (Period A - MED 7500 started 2 weeks ago). Dr Pereira and others will be reviewing data on “late drops” for students who ended up needing more time for Step 1 prep. There is a continued commitment to maximizing students schedules and clerkship capacity, while also supporting student study needs.

Epic training update (Pereira) - Only one student who began a rotation on Tuesday had not fully completed the Epic training. All others had successfully completed the prerequisite training and competency-based assessment prior to their first Epic-site rotation. Some MS3 students with later rotations scheduled (~10 students) and some MS4 students have yet to complete the assessment. Dr Christenson shared some concerns that one student is having within Essentia about discrepancies in the privileges that different health systems allow related to Epic privileges. Fairview has much broader privileges within Epic than other systems, like Essentia. Dr Kim will connect with Fairview to attempt to create a “translation document” that shows the privileges within Epic that the UMN would request from each Epic sites.

Incomplete Grade agreement (Peterson)

Changes have been made since last meeting to the agreement to be filled out by student and course/clerkship director to establish conditions for completing unfinished work and resolving incomplete work. Recommendations made to adjust personnel signatures/approval/routing since form is to be used for all courses/clerkships in years one through four. UME Registrar will

reconcile projected date for completion with any outstanding “incomplete” grades that remain on the transcript.

Deadline & Info - 2017-2018 scheduling (Pereira)

Reminder that AY 2017-2018 is approaching quickly! Current MS3 students will be scheduling their fourth year clerkships into 17-18 (remaining requireds and electives) in November 2016. Abbe Holmgren has emailed clerkships about the process (deadlines and information) needed in order to prepare the system for the November lottery. **NEED BY SEPTEMBER 1!**

**Discussion**

Diversity and Inclusion training (Acton)

Follow-up from Implicit Bias conversation with Dimple Patel (Admissions). Gift for all clerkship directors is book Whistling vivaldi: How stereotypes affect us and what we can do by Claude M. Steele. Education Council recommends that all course and clerkship directors take the 90-minute Implicit Bias training (**PLANNED FOR OCT MEETING**). Committee will also look for online and written resources for members.