



UNIVERSITY OF MINNESOTA

Disclosure and Conflict of Interest (COI) Management and Resolution Policy

In compliance with ACCME Standards for Commercial Support the University of Minnesota Office of Continuing Professional Development (OCPD) requires that all certified CE activities be developed free from the control of a commercial interest and be balanced, objective, and scientifically rigorous.

ACCME Definition of Conflict of Interest (COI)

Conflict of Interest: Circumstances create a conflict of interest when an individual has an opportunity to affect CE content about products or services of a commercial interest with which he/she has a financial relationship.

The ACCME defines financial relationships as those relationships in which the individual benefits by receiving a salary, royalty, intellectual property rights, consulting fee, honoraria, ownership interest (e.g., stocks, stock options or other ownership interest, excluding diversified mutual funds), or other financial benefit. Financial benefits are usually associated with roles such as employment, management position, independent contractor (including contracted research), consulting, speaking and teaching, membership on advisory committees or review panels, board membership, and other activities from which remuneration is received, or expected.

The ACCME considers financial relationships to create conflicts of interest when individuals or their spouse/partner have **both**:

- A financial relationship (in any amount) with a commercial interest occurring within the past 12 months
- The opportunity to affect the content of CE about the products or services of that commercial interest with which he/she or his/her spouse/partner has financial relation.

Identifying, Managing, and Resolving Conflicts of Interest

Anyone who is in a position to control the content of a CE activity (e.g., planners, speakers, authors, etc.) must disclose all relevant financial relationships with a commercial interest by completing the OCPD Disclosure Form **prior** to the activity.

Individuals who refuse to disclose relevant financial relationships will be disqualified from being a part of planning a CME activity

Disclosure information must be reviewed in advance and appropriate steps must be taken to resolve any conflicts of interest. OCPD will work with you and rely upon your course directors and planning committee members' expertise to help us effectively address and document any potential conflict of interest (COI) concerns. **This includes course director and/or planning committee participation in the disclosure review process, presentation review, and COI grid completion to manage and resolve any possible conflicts of interest. Refer to the [COI Management and Resolution Flowchart](#) for specific information.**

[Full ACCME Standards for Commercial Support can be found online](#)

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Last revised: 8/27/2018