

CQI STEERING COMMITTEE

Minutes

August 24, 2020

4-5PM

Virtual Zoom Meeting

In attendance: Ali Niesen, Bob Englander, Joe Oppedisano, Mark Rosenberg, Tom Hays, Paula Termuhlen, Peter Nalin, Susan Culican

Not present: Tami Brown, Austin Calhoun, Ezgi Tiryaki, Robin Michaels, Amanda Termuhlen

I. Status Update on Accreditation

- Bob Englander provided a brief overview of the remaining accreditation process until we receive our final outcome from the LCME resulting from their October meeting.
- Bob reviewed the LCME Exit Report findings with the committee members
- Discussed each finding and how the school might rebut or respond to them, as appropriate
- Peter Nalin provided some insight into the process of responding to the Survey Report and additional recommendations about how to approach the Survey Report response. Peter Nalin also suggested considering the idea of hosting focus groups to determine potential discrepancies between student survey data and real-time perceptions, to obtain greater depth of understanding into priorities for CQI

II. Ongoing Projects

- Joe Oppedisano discussed the upcoming review of the current CQI Policy, which was originally created in 2019 and is up for review. Joe will send the policy to committee members for input and suggested edits.
- Joe also discussed the idea for adding additional members to the committee, especially those who represent different areas, such as residents and students. Joe will send out an email asking for suggestions for new members to invite
- Joe briefly discussed the current efforts to manage LCME requirements using project management software and creating dashboards that can be available to the community. Joe briefly displayed the ISA dashboard and discussed future opportunities to use this process for tracking compliance and progress on quality improvement plans ([dashboard on high priority ISA recommendations](#))

III. Next Steps

- Will send out email to committee members with the CQI Policy and requests for additional members
- Will work to schedule subsequent meetings for the fall semester