

CQI STEERING COMMITTEE

Minutes

February 27, 2020

3-4PM

Mayo A627

In attendance: Ali Niesen, Austin Calhoun, Amanda Termuhlen, Bob Englander, Dimple Patel, Joe Oppedisano, Mark Rosenberg, Paula Termuhlen, Tom Hays, Robin Michaels, Ezgi Tiryaki

Not present: Peter Nalin, Susan Culican

- I. Review of CQI Progress
 - o Update on submission of Self-Study package to the LCME
 - o Working to develop dashboards for ISA recommendations and general monitoring of Elements
 - o Briefly discussed the status of prior citations summarized from LCME Executive Summary
 - o Currently only 3 outstanding citations: 1) Timeliness of Grades, 2) Narrative Assessment, and 3) Sufficiency of Administrative Staff.
 - o Timeliness of grades and Sufficiency of Administrative Staff currently not an area of concern for CQI
- II. Mock Visit Debrief
 - o Overall review of the Mock Visit and impressions - overall consultants were impressed with the responses provided by participants.
 - o Recommendation to highlight the new affiliation agreement with M Health Fairview during Site Visit
 - o No unexpected areas of risk; some minor concern regarding conflicts of interest (COI) with faculty involved with assessment and roles in advising
- III. Review of the "Big Ticket Items (see graphic below)"
 - o Revised policy for narrative assessment and mid-course/clerkship feedback currently being reviewed by education committees to be approved prior to April Site Visit
 - o Revised Grades Policy to remove 4-week requirement based on recommendation from consultants
 - o Briefly discussed ISA recommendations for parking, meals and 3rd party study materials; budgets and proposals being developed for submission to the Dean
 - o Discussed concerns regarding need for psychiatry services for DU students, currently at risk
 - o Concern that the issue of psychiatry services is not being addressed. Decision to follow up with Dean's Office about moving solutions forward
- IV. Next Steps
 - o TBD - determine next meeting prior to April Site Visit
 - o Continue working on Big Ticket Items and ISA recommendations

○ Follow up on psychiatry for DU students



LCME Element	Issue/Objective	Status	Progress
Element 1.1	Strategic Planning & CQI	Off Target	Review UMMS Strategic Vision 2025; Update outcomes and benchmarks; establish regular review process and timeline
Element 1.5	Bylaws	On Target	Revise and adopt new UMMS Constitution and Bylaws
Element 2.4	Sufficiency of Administrative Staff	Completed	Improve Accessibility and responsiveness of Student Affairs Staff; Survey students to determine satisfaction; fill vacancies in Dept Chairs and Senior Staff; meet LCME requirements to remediate 2012 Citation
Element 3.2	Community of Scholars/Research Opportunities	Completed	Ensure students have access to research opportunities; improve GQ rates on research participation, which is currently below national average
Element 3.3	Diversity/Pipeline Programs & Partnerships	On Target	Develop clear goals for faculty and senior staff diversity recruitment; update diversity statement; create diversity policy; establish benchmarks and outcomes for faculty/senior staff
Element 3.6	Student Mistreatment	On Target	Improve formal reporting by students of mistreatment; reduce types of mistreatment currently indicated as high risk (as noted through GQ)
Element 4.1	Sufficiency of Faculty	Completed	Develop clear plans to address expected and unexpected faculty attrition at the DU campus
Element 4.4/4.5	Feedback to Faculty/Faculty Prof Dev	On Target	Identify strategies to support faculty development in teaching above annual review; develop monitoring system for remediation and PD
Element 4.5	Faculty Professional Development	Completed	Ensure junior faculty have access to, and engage in professional development
Element 5.11	Study/Lounge/Storage/Call Rooms	On Target	Improve student satisfaction with facilities on both campuses; renovate key spaces on the DU campus; monitor satisfaction and use of new spaces on both campuses to address ISA
Element 5.11	Study/Lounge/Storage/Call Rooms	On Target	Develop plan for providing parking and secure spaces at clinical sites to address ISA
Element 6.3	Self-Directed & Lifelong Learning	On Target	Develop a policy to guide contact hours in the preclerkship phase and monitor effectiveness
Element 8.3	Curriculum Design, Review, Revision, Monitoring	On Target	Reduce content load and redundancy in preclerkship curriculum, especially Year 1
Element 8.7	Comparability of Curriculum & Assessment	On Target	Address comparability of assessments between TC and DU; Demonstrate comparability of assessments across clerkships and sites
Element 8.7	Comparability of Curriculum & Assessment	On Target	Develop effective assessment methods in the clerkship phase; improve student satisfaction with clinical assessment as identified by ISA; ensure and monitor observation in clerkships
Element 9.1	Preparation of Residents & Non-Faculty	On Target	Ensure residents are provided learning objectives and assessment methods; provide support and monitor efforts to prepare residents for their roles in teaching and assessing
Element 9.4	Assessment System	On Target	Improve observation in the clerkship phase; improve assessment of observation
Element 9.5	Narrative Assessment	On Target	Develop policy for narrative assessment in preclerkship courses; monitor courses to ensure narrative assessment is offered where possible and ensure usefulness of narrative assessment to address outstanding citation
Element 9.8	Fair & Timely Summative Assessment	Completed	Ensure compliance with 6-week LCME grade requirement; resolve 4-week UMMS requirement to ongoing LCME citation
Element 11.2	Career Advising	Completed	Improve satisfaction with career advising as identified through low GQ and ISA; Improve elective advising process
Element 12.1	FA/Debt Management Counseling	Completed	Ensure effective opportunities for scholarships and reduction in student debt load
Element 12.4	Student Access to Health Care Services	On Target	Improve access to personal counseling and mental health services on both campuses as identified in ISA
Element 12.4	Student Access to Health Care Services	Off Target	Provide access to psychiatry on the Regional campus as identified in the ISA and through student feedback