



CUMED 08/10/2020

Virtual Meeting was called to order at 3:05 pm

Attended: R. Christensen, K. Diebel, B. Doup, P. Fernandez-Funez, J. Fitzakerley, A. Greminger, P. Guisfredi, R. Harden, J. Lasswell, K. Nordgren, A. Seip, A. Shaw, M. Statz, S. Stover, A. Zachwieja

Absent: J. Boulger, C. McCarty, R. Michaels, K. Nelson (TC), E. Onello, M. Owen, J. Pearson, A. Skildum

Welcome:

- S. Stover entertained a motion to approve the edited July minutes.
 - A. Greminger seconded the motion. All in favor of approval, none opposed, none abstained.

Student Updates:**MS2 (J. Lasswell)**

- Classmates are excited to get back to Duluth and anxiously awaiting to see how the school year goes.
- Discussion about student request for CRRAB II to incorporate weekly exams, rather than bi-weekly.

Curriculum Office Updates (K. Diebel)**Step 1 Update**

- We have received 24 scores. All 24 have passed and the average is 235.
- Twin Cities is starting to offer Step 1 Examinations on campus.

LCME Site Visit Update

- Exit Interview letter highlighted 16 areas of concern. LCME is reviewing these findings, and then will send report to site review team and Dean Tolar. We'll have 10 days to offer a rebuttal on any of the issues.

Plans for Fall Instruction

- For Years 1 and 2, instruction will be primarily virtual. We will only have in-person instruction for gross anatomy lab and physical exam skills, both of which will require the use of level IV PPE (gloves, mask, shield, gown).
- All students need to complete UMN PPE training, which will start during Orientation Week. Schedule is being finalized.
- As long as the Duluth campus is open, the Medical School building will also be open to students. Students will be restricted to the lower level and the first floor. Second and third floor will be reserved for research personnel.
 - SMed 55 will be reserved for donning and doffing for in-person instruction so will not be available as study space.
 - SMed 68 will be designated as a study space for students, which can accommodate 30: 3 students per round table and a two around each rectangular table.
 - SMed 104 (Simulation) may potentially be rearranged as a study space (rated for ~20 students). Not official yet.
 - Smaller study room spaces near admissions should also be available.
- What are expectations for students on campus - students must remain socially distanced (6 feet apart) and wear masks whenever on campus. Once a student is done in a room, table/chair will need to be wiped down. Wipes will be provided.
 - Because we will have less study space available, we may need to develop some sort of schedule for students.
- Discussion about traffic in stairwells and request to designate one stairwell for going up, and one for going down. Kevin Diebel will discuss this with the Regional Dean.
- Question about whether students will need to log in before entering the building.
 - K. Diebel is checking on the legality of this to make sure it isn't a FERPA violation.
- Question about using the [library](#) for studying - not positive, hours may be reduced. The [Kirby Student Center](#) will also be open but may have reduced seating capacity.

Classroom Construction Update

- Construction on the new classroom will begin in October, with plans to be completed in February. The loudest times will likely be October and November. Dr. Termuhlen is aware that gross anatomy lab in-person instruction will be taking place, and will try to communicate some quiet hours to the construction crew.

Anti-racism / structural determinants of health curriculum (*K. Diebel, A. Shaw*)

- Reviewed [Draft statement for outside speakers](#) - would like to review and potentially get an endorsement from CUMED for use universally across courses by course managers.
 - Suggestion to review and approve at CUMED prior to the start of each semester, and then keep a copy as a living document that individuals can add comments and suggestions along the way as the academic year progresses.
 - Discussion about what happens if someone doesn't follow the guidelines? Perhaps include expectation for Course Directors to have a conversation with individual guest faculty. Discussion about whether or not to include wordage in the document about potentially not being invited back to teach.
 - Discussion on whether we want to endorse these guidelines for inside faculty as well. A. Shaw suggested this be discussed at RCFAC.
 - A. Greminger made a motion to approve the use of this statement for outside speakers. M. Statz seconded the motion. All in favor of approval, none opposed, none abstained.
 - K. Diebel said the document can be centralized in the curriculum office so it goes out for all courses. Course managers will include this document when sending out instructions to outside faculty.
- Reviewed [Draft statement on session feedback for syllabus template](#)
 - Suggestion to discuss this statement with students during Orientation week session on giving appropriate feedback.
 - If this statement is approved, we would like to approve it for the syllabi in all courses.
 - Discussion about needing some minor edits.
 - S. Stover motioned to approve the use of this statement in all syllabi. R. Harden seconded the motion. 10 voted in favor, 1 opposed, none abstained.

Social and Behavioral Medicine (SBM) I Annual Course Report (ACR) (*A. Seip on behalf of C. McCarty*)

- Reviewed the [SBM I ACR](#)

Art and Science at the End of Life (EOL) Annual Course Report (ACR) (*A. Greminger*)

- Reviewed the [EOL ACR](#)
- K. Diebel will touch base with A. Greminger on group assessments and developing a web page.

Virtual Teaching (*K. Diebel, A. Shaw*)

- Tabled until the September 14, 2020 meeting

Meeting adjourned at 4:45 pm. Next CUMED meeting: **September 14, 2020**
 Minutes transcribed by A. Seip and reviewed by A. Shaw (Chair) & K. Diebel (ex-Officio)