



ADMINISTRATIVE POLICY

# Course and Clerkship Feedback, Years

## 1-4

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### POLICY STATEMENT

Every course and clerkship will assess student performance and provide feedback to each student early enough to allow sufficient time for remediation, if needed.

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### REASON FOR POLICY

**To meet LCME Standard 9.7 Formative Assessment and Feedback:** The medical school's curricular governance committee ensures that each medical student is assessed and provided with formal formative feedback early enough during each required course or clerkship to allow sufficient time for remediation. Formal feedback occurs at least at the midpoint of the course or clerkship. A course or clerkship less than four weeks in length provides alternate means by which a medical student can measure his or her progress in learning.

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### PROCEDURES

#### A. Course feedback

- i. Information in BlackBag should clearly outline the timing and format of feedback to be provided in the course.
- ii. Exams: For integrated exams in Year 1 and Year 2 courses, discipline-specific sub-scores will be provided to students to better inform their own learning progress in individual subject areas.

#### B. Clerkship feedback

Clerkship performance expectations, and the timing and format of feedback should be clearly defined in BlackBag. There are three times during a clerkship when feedback should be provided to the student: at the mid-point of the rotation (required), and the end of the rotation (desirable), and as soon as possible if failure of the rotation is imminent.

- i. Students in required clerkships should receive a global performance assessment by at least one attending physician.

- ii. Students in required clerkships should receive a global performance assessment by at least one resident at sites where they supervise students.
- iii. Any “below expectations” rating is required to be accompanied with written comments.
- iv. A narrative description of the student’s performance must be entered in the official online evaluation system.

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## FORMS/INSTRUCTIONS

There are no forms associated with this policy.

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## APPENDICES

There are no appendices associated with this policy.

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## FREQUENTLY ASKED QUESTIONS

There is no FAQ associated with this policy.

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## DEFINITIONS

There are no definitions associated with this policy.

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## RELATED INFORMATION

This policy replaces parts of the following previous policies: Required Clerkship Grade Standardization, Years 3 and 4; Exam Grades, Years 1 and 2; Mid Course and Clerkship Feedback, Years 1-4; and Clinical Course Grades, Years 1-4.

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## HISTORY

**Amended:**