

**Assessment Committee**  
January 24, 2018, 4:00 – 5:20 p.m.  
Mayo B646

MINUTES

**Present:** Claudio Violato, David Jewison, Suzanne van den Hoogenhof, Kelaine Haas, Brooke Nesbitt, Stephen Richardson, Peter Southern, Kelly Hallowell, Cynthia Johnson (administrative coordinator)

**Absent:** Joe Oppedisano, Jeff Chipman, Kevin Diebel, Jane Miller, Eric Velazquez, Sophia Gladding, Jaime Green, Cassaundra Burt, Alicia Johnson, Aubrey Thyen

1. Approve Minutes from October meeting and Review Team Drive
  - a A motion was made to accept the minutes as written; seconded; the vote was unanimous.
  - b Brooke suggested that approved minutes should be posted to the public website.
  - c Cynthia gave a brief overview of the A&E Team Drive, to which all committee members have access.
  
2. Committee for Assessment Report and Committee Overview
  - a In the last Ed Council meeting, Claudio presented the work this committee will do, and the Council asked him for a list of priorities and a timeline.
  - b Claudio shared the Committee on Assessment Report that he gave at Ed Council.
  - c Peter reported on CBT in his course; the roll out went well, with Adam's help. Kelly said students liked it. CBT will roll out to all courses in Fall 2018.
  - d Stephen mentioned that no one has ever passed the exam for his rotation in Radiology. Claudio explained the Student Engagement Graph, which shows how assessments drive student engagement. The peaks and valleys represent bad pedagogy; lower stakes tests that happen more regularly are more in line with the way humans learn.
  
3. Annual Course Reports (ACR) Update
  - a Claudio reviewed and explained the document
  - b David asked and a discussion ensued about the importance of non-responders and if there is a way to follow up with them.
  - c The main take-away is that UMN students are under-performing compared to their abilities, based on their MCAT scores, although they do well compared to the national average. Pete commented on the amount of freedom he has in his courses, and a discussion ensued about what some instructors do compared to others that makes students feel theirs is a great course.

- d Discussion of how the terms “assessment” and “evaluation” are used. Claudio uses assessment to refer to anything with a number/measurement assigned to it; for example, “I’m 5’4”. An evaluation is a judgement based on the measurement; for example, “that’s short”. Consequently, what we refer to as course evaluations should really be called course assessments.
- e Discussion of how clerkships are graded. The Shelf exams vary in weight and are a measure of declarative knowledge. It might be more effective to use Pass/Fail and more direct observations to determine clerkship grades.
- f The MSPE (Medical School Performance Evaluation, which used to be called a “Dean’s Letter”) is not a letter of reference; it is an overall summative evaluation, used primarily in the Match.

#### 4. Develop Priorities for Assessment Committee Work

- a Using a priority-setting exercise, the committee set priorities for its work. Several of the eight items could roll up into others, especially #1, and some (such as Computer Based Testing) are already underway. The priorities decided upon are:
  - i Revise and standardize the MSPE
  - ii Progressive/continuous assessment in foundation sciences
  - iii Clinical performance assessment
    - 1 The Assessment Committee will direct the CEC to solve the problem with the Shelf exams
    - 2 All grades should be based on three or four components, such as:
      - a Direct observations
      - b Final evaluation
      - c Case presentation, assessed by peers and professor
    - 3 Claudio recommends 15 mini CEX (Clinical Exam Assessments) per six-week clerkship
    - 4 It will be important to roll this out so that students know assessment is consistent across clerkships and know what to expect in terms of how their performance will be evaluated.
    - 5 EPAC has an assessment device where students are responsible for approaching the attending physician to ask for their rating

#### 5. Other Business

- a David to report in CEC on the Assessment Committee
- b Cynthia to fix problems with recurring calendar event; the Assessment Committee meets on the 4<sup>th</sup> Wednesday of every month at 4:00 p.m.

**Next meeting on Wednesday, February 28, at 4:00 p.m.**