University of Minnesota Medical School

LCME Full Accreditation Survey

April 19-22, 2020

Full accreditation survey visit to the University of Minnesota Medical School on April 19-22, 2020 by an ad hoc survey team representing the LCME.

Team Members

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2018-19 Survey Visit Schedule, Full Page 1
Visit Schedule

Sunday, April 19, 2020

5:00 pm  Team caucus
Graduate Minneapolis
615 Washington Ave SE
Minneapolis, MN 55414

6:00 pm  Dean’s perspective on the status of the medical school
Graduate Minneapolis
615 Washington Ave SE
Minneapolis, MN 55414

Topics for discussion include:
● Strengths and challenges of the school
● Reflections on changes since the last full survey, including class size expansion, campus development, and clinical partnerships
● Standard 2: Leadership and Administration
● Element 1.1: strategic planning and continuous quality improvement
● Element 4.1: sufficiency of faculty
● Element 5.1: adequacy of financial resources
● Element 5.2: dean’s authority/resources for curriculum management
● Element 5.5: resources for clinical instruction

7:15 pm  Dean departs

7:30 pm  Team dinner
Monday, April 20, 2020

7:00 am  Team departs 2nd floor hotel lobby

7:30 am  Team breakfast at school

8:00 am  Meeting with senior leadership staff (i.e., vice/associate deans)
HSEC TBD

Topics for discussion include:
- Element 1.1: Strategic planning and continuous quality improvement
- Element 2.4: Administrative staff
- Element 5.2: Dean’s authority/resources for curriculum management

8:45 am  Educational program objectives, content, curriculum management, and evaluation
HSEC TBD

Topics for discussion include:
- Standard 6: Competencies, Curricular Objectives, and Curricular Design
- Standard 7: Curricular Content
- Standard 8: Curriculum Management, Evaluation, and Enhancement
- Element 3.1: Resident participation in medical student education
- Element 5.2: Dean’s authority/resources for curriculum management

10:15 am  Teaching, supervision, student assessment, student advancement
HSEC TBD

Topics for discussion include:
- Standard 9: Teaching, Supervision, Assessment, and Student and Patient Safety

11:00 am  Tour of educational and hospital facilities

Topics for discussion include:
- Element 5.4: Sufficiency of buildings and equipment
- Element 5.11: Study/lounge/storage space

12:00 pm  Lunch with preclerkship students
HSEC TBD

Topics for discussion include:
- The learning environment (3.5)
- Student mistreatment policies (3.6)
- Program and learning objectives (6.1)
- Self-directed and lifelong learning (6.3)
- Electives (6.5, 11.3)
- Service-learning (6.6)
- Use of student input (8.5)
- Student time (8.8)
- Assessment of student learning (9.4)
- Narrative assessment (9.5)

- Formative and summative assessment (9.7, 9.8)
- Due process (9.9)
- Academic advising (11.1)
- Career advising (11.2)
- Access to academic records (11.6)
- Debt management counseling and financial aid (12.1)
- Personal counseling and well-being programs (12.3)
- Health services (12.4, 12.5, 12.6)
- Infection control education and counseling (12.7, 12.8)
1:15 pm  Medical school finances  
HSEC TBD  
Topics for discussion include:  
● Element 5.1: Adequacy of financial resources  
● Element 5.3: Pressures for self-financing  

2:15 pm  Break  

2:30 pm  Meetings with Central Campus preclerkship course directors  
HSEC TBD  
Topics for discussion include:  
● Element 3.6: Student mistreatment  
● Element 5.4: Sufficiency of buildings and equipment  
● Element 6.3: Self-directed and life-long learning  
● Element 9.5: Narrative assessment  
● Element 9.7: Formative assessment and feedback  

3:30 pm  Meetings with clerkship directors  
HSEC TBD  
Topics for discussion include:  
● Element 3.6: Student mistreatment  
● Element 5.5: Resources for clinical instruction  
● Element 9.1: Preparation of resident and non-faculty instructors  
● Element 9.3: Clinical supervision of medical students  
● Element 9.4: Direct observation of core clinical skills  
● Element 9.8: Fair and timely summative assessment  

4:30 pm  Meetings with Regional Campus preclerkship course directors  
HSEC TBD  
Topics for discussion include:  
● Element 3.6: Student mistreatment  
● Element 5.4: Sufficiency of buildings and equipment  
● Element 6.3: Self-directed and life-long learning  
● Element 9.5: Narrative assessment  
● Element 9.7: Formative assessment and feedback  

TBD  Team dinner
Tuesday, April 21, 2020

7:00 am  Team departs 2nd floor hotel lobby

7:30 am  Breakfast with residents
HSEC TBD
Topics for discussion include:
- Element 3.6: Student mistreatment
- Element 9.1: Resident preparation for teaching
- Element 9.3: Clinical supervision of medical students

8:30 am  Admissions and student selection/Financial aid and debt management counseling
HSEC TBD
Topics for discussion include:
- Standard 10: Medical Student Selection, Assignment, and Progress
- Element 12.1: Financial aid/debt management counseling/student educational debt

9:30 am  Academic, career, and personal counseling/Student health
HSEC TBD
Topics for discussion include:
- Standard 11: Medical Student Support, Career Advising, and Educational Records
- Element 12.3: Student counseling/well-being programs
- Element 12.4: Student access to health care services
- Element 12.5: Providers of student health services/location of student health records
- Element 12.6: Student access to health and disability insurance
- Element 12.7: Immunization guidelines
- Element 12.8: Student exposure policies/procedures

10:30 am  Break

10:45 am  Institutional diversity
HSEC TBD
Topics for discussion include:
- Element 3.3: Diversity/pipeline programs and partnerships

11:30 am  Learning environment and student mistreatment
HSEC TBD
Topics for discussion include:
- Element 3.5: Learning environment/professionalism
- Element 3.6: Student mistreatment
12:00 pm  **Lunch with clerkship students**  
**HSEC TBD**  
Topics for discussion could include:

| The learning environment (3.5)                      | Direct observation, assessment of student learning (9.4) |
| Student mistreatment policies (3.6)                | Narrative assessment (9.5)                            |
| Resources for clinical instruction (5.5)          | Formative and summative assessment (9.7, 9.8)         |
| Clinical instructional facilities/informational resources (5.6) | Due process (9.9)                                      |
| Program and learning objectives (6.1)            | Academic advising (11.1)                              |
| Required clinical experiences (6.2)              | Career advising (11.2)                                |
| Electives (6.5, 11.3)                             | Access to academic records (11.6)                    |
| Service-learning (6.6)                           | Debt management counseling and financial aid (12.1)  |
| Use of student input (8.5)                        | Personal counseling and well-being programs (12.3)   |
| Student time (8.8)                               | Health services (12.4, 12.5, 12.6)                   |
| Resident teaching (9.1)                          | Infection control education and counseling (12.7, 12.8) |
| Clinical supervision (9.3)                        |                                                      |

1:15 pm  **Meeting with junior faculty**  
**HSEC TBD**  
Topics for discussion could include:

- Element 1.3: Mechanisms for faculty participation  
- Element 3.2: Community of scholars/research opportunities  
- Element 3.3: Diversity  
- Element 4.1: Sufficiency of faculty  
- Element 4.2: Scholarly productivity  
- Element 4.3: Faculty appointment policies  
- Element 4.4: Feedback to faculty  
- Element 4.5: Faculty professional development

2:15 pm  **Institutional faculty issues**  
**HSEC TBD**  
Topics for discussion include:

- Element 1.3: Mechanisms for faculty participation  
- Element 4.3: Faculty appointment policies  
- Element 4.4: Feedback to faculty  
- Element 4.5: Faculty professional development

3:00 pm  **Research/Medical student research opportunities/Academic environment**  
**HSEC TBD**  
Topics for discussion include:

- Element 3.2: Community of scholars/research opportunities  
- Element 4.2: Scholarly productivity  
- Element 6.6: Service-learning  
- Element 6.7: Academic environment
3:45 pm  Meeting with basic science department chairs  
HSEC TBD  
Topics for discussion include:  
- Successes and ongoing challenges in administrative functioning of departments  
- Adequacy of resources for all missions - research, scholarship, teaching (3.2, 4.1, 4.2, 5.1, 5.2, 5.4)  
- Diversity (3.3)  
- Departmental support for faculty and graduate programs  
- Balancing of research and other academic demands on faculty

4:30 pm  Meeting with clinical chairs  
HSEC TBD  
Topics for discussion include:  
- Successes and ongoing challenges in administrative functioning of departments  
- Adequacy of resources for all missions – clinical, research, scholarship, teaching (3.2, 4.1, 4.2, 5.1, 5.2, 5.4, 5.5, 5.6,)  
- Diversity (3.3)  
- Departmental support for faculty and residents  
- Balancing of clinical and other academic demands on faculty

5:30 pm  Team returns to hotel

TBD  Team dinner
Wednesday, April 22, 2020

7:45 am    Team departs 2nd floor hotel lobby

8:00 am    Team breakfast at school

8:30 am    Library/Information resources
            HSEC TBD
            Topics for discussion include:
            ● Element 5.8: Library resources/staff
            ● Element 5.9: Information technology resources/staff

9:15 am    Meeting with representatives from clinical affiliates
            HSEC TBD
            Topics for discussion include:
            ● Element 1.4: Affiliation agreements
            ● Element 5.5: Resources for clinical instruction
            ● Element 5.6: Clinical instructional facilities/information resources

10:00 am   Team finalizes report
            HSEC TBD

12:00 pm   Exit report to dean and university leadership
            HSEC TBD

12:45 pm   Team departs