

Regularly Schedule Series Live Session Conversion to Asynchronous Course Opportunity



Did you know that OCPD's CE Portal can also host online video-based courses allowing your educational courses to reach more learners at their convenience?

OCPD is pleased to offer each FY23 Regularly Scheduled Series the opportunity to select one approved FY23 RSS Session recording and convert it to an asynchronous online course **free of charge**. Our goal in doing so is to highlight OCPD's CE Portal and how it can be leveraged to help University of Minnesota Departments and our Education Partners in providing educational opportunities for the healthcare team. Furthermore, it will allow us to highlight and promote the great education that is taking place within your Department's Regularly Scheduled Series.

This document outlines the requirements and process to convert one of your FY23 RSS Sessions to an online course and also includes information on how you can submit additional FY23 session recordings for conversion to asynchronous online courses.



As you consider which of your FY23 RSS session recording to submit, consider the following:

- Have you obtained permission from your speaker(s) to record and publish their session?
- Ensure your video and audio quality is sufficient.
- The amount of credit awarded to your online course will be determined by the duration of the video. Did you capture the full session on video?
- Consider opportunities where your speaker is particularly well known for their expertise on the topic. Or select a session that covers an in-demand topic.
- Your team will be responsible for submitting the online form that will ask you to provide:
 1. Course Title
 2. Speaker Information
 3. Course Description
 4. Learning Objectives
 5. Date of recording
 6. The Kaltura MediaSpace* link to your video file
 7. 2-3 multiple choice questions with answers and feedback to learners (post-test questions)
- OCPD will review and process your request, build and test the course in CE Portal.
 1. Your online course will be available on OCPD's website for one year from the date of publication.
 2. Learners will not be charged a registration fee and the course can be accessed by UMN and non-UMN learners
 3. OCPD will provide you with a year-end evaluation summary of the course in addition to a registration report.
 4. We will provide you with a URL to your course so you can also promote it on your page and/or other communication channels.
 5. OCPD sends out quarterly eblasts that include the promotion of courses on our website.

Note that this is an optional opportunity; you are not required to submit a recording. OCPD will accept one recorded session per approved RSS series beginning July 1, 2022 – June 30, 2023 at a cost of \$0.

[Use this form to submit your session and video link.](#)

*[Kaltura MediaSpace is UMN's enterprise media management platform.](#)



MEDICAL SCHOOL | UNIVERSITY OF MINNESOTA

Are you interested in converting additional FY23 RSS sessions?

- Cost: \$350 per converted session will be invoiced upon publication. *(Sessions offering Maintenance of Certification Part II (ABIM/ABP) and/or ACPE will incur an additional fee of \$50 per credit type per converted session.)*
- Your team will be responsible for submitting the online form that will ask you to provide:
 1. Course Title
 2. Speaker Information
 3. Course Description
 4. Learning Objectives
 5. Date of recording
 6. The Kaltura MediaSpace* link to your video file
 7. 2-3 multiple choice questions with answers and feedback to learners (post-test questions)
- OCPD will review and process your request, build and test the course in CE Portal
 1. Your online course will be available on OCPD's website for one year from the date of publication. Paid FY23 RSS conversions can request to have their courses suppressed on OCPD's listing of courses allowing you to fully manage the promotion of your published course.
 2. Learners will not be charged a registration fee and the course can be accessed by UMN and non-UMN providers.
 3. OCPD will provide you with a year-end evaluation summary of the course in addition to a registration report.
 4. We will provide you with a URL to your course so you can also promote it on your page and/or other communication channels.

[Use this form to submit your session and video link.](#)

*[Kaltura MediaSpace](#) is UMN's enterprise media management platform.

The pricing and details outlined above are specific to FY23 RSS Sessions accredited by OCPD. FY24 rates and terms are to be determined.



MEDICAL SCHOOL | UNIVERSITY OF MINNESOTA

Questions?

- Email rsc@umn.edu
- Stop by a Wednesday RSS Drop-In Session
- See OCPD's resource for writing questions [here](#)

