

MEETING MINUTES

COMMITTEE: Assessment Committee

DATE OF MEETING: 10/25/17 **TIME:** 4:00-5:30 PM

LOCATION: Mayo B646

ATTENDEES:

Claudio Violato, Suzanne van den Hoogenhof, Kelaine Haas, Brooke Nesbitt, Kevin Diebel (Duluth), Stephen Richardson, Peter Southern, David Jewison, Sophie Gladding, Cassandra Burt, Kelly Hallowell, Brinsley Davis (OBO Kirby Clark)

AGENDA AND NOTES, DISCUSSION, ACTION ITEMS

TOPIC	DISCUSSION
Overview of Assessment and Committee Charge	<p>Introductions were made. Correction on agenda: David Jewison is co-chair of committee. Claudio Violato opened the meeting with an overview of "assessment" referring to can der Vleuten article, and provided direction/charge of committee which is to recommend assessment and evaluation process improvements to Ed Council. Comments/discussion:</p> <ul style="list-style-type: none"> - Challenge: get valid data and use it in meaningful way - Need to implement what we know and invent what we don't -Need to move toward gather inter-related data to include not only student data, but curriculum , faculty, etc., that gives "big picture"
Course Dashboards	<p>Reviewed dashboards for two courses. Comments/discussion:</p> <ul style="list-style-type: none"> -need for further integration between foundational and clinical years - Introduced "value added" concept - way to get big picture by pinpointing where issues might be throughout all 4 years -All agreed that patient involvement in assessments would fit into "value-added" data -recommendation for integrated objectives for each course: Basic Sciences, Clinical, Integration -Clarification made: Purpose of committee to approve/not approve assessment/evaluation processes, NOT to help identify issues/problems in the courses. Example: Committee can change a question in the evaluation, but not make changes in the course
Rotations Dashboards	<p>Reviewed dashboards for two clerkships. Comments/discussion:</p> <ul style="list-style-type: none"> - One suggestion for future would be to move from 3 pt to 5 pt scale - (3 pt not adequate) -in reviewing this data, keep in mind the inadequacies -to make more sense of the data, more data is needed -LICs (RPAP) information not currently included in assessment/evaluation
Programmatic Assessment	<p>Reviewed van der Vleuten article. Comments/discussion:</p> <ul style="list-style-type: none"> - David commented that tip 10 & 11 were relevant for this committee -Claudio encouraged all committee members to become familiar with this article
Other Business	<p>Claudio pointed out that there are lingering issues from the 2012 LCME visit that Assessment & Evaluation are responsible for one of which is narrative feedback in pre-clinical years. The committee will work on some of these issues for the 2020 LCME visit.</p>
ACTION ITEMS	Request was made to see overview of the assessments that we are currently doing.