



ADMINISTRATIVE POLICY

Student Compliance Requirements

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Responsible University Officer: Robert Englander, M.D., MPH, Associate Dean for Undergraduate Medical Education

Policy Owner: Jennifer Neufeld, Medical School Registrar (Central Campus); Robin Michaels, Ph.D., Associate Dean of Student Life and Academic Affairs (Regional Campus)

Policy Contact: Jennifer Neufeld, Medical School Registrar (Central Campus); Shawn Evenson, Medical School Registrar (Regional Campus)

POLICY STATEMENT

All students are required to comply with health requirements to continue in the medical school program and remain in good standing. It is the student's responsibility to maintain compliance with all requirements throughout their medical education (including those required and monitored by individual sites not listed in this policy). The required compliance areas are charted below.

REASON FOR POLICY

Complying with the health requirements protects patients, students, and colleagues and satisfies affiliation agreements.

PROCEDURES

In order to participate in educational activities (e.g. ECM, preceptorships, clerkships, volunteer) all medical students must meet the Medical Schools', affiliated hospitals', and clinical sites' compliance requirements. In order to maintain status as a student in good standing all enrolled medical students must maintain compliance in the areas listed in the chart below (including students enrolled in MSTP or on approved leave of absence).

Students will first be informed of compliance requirements after they are admitted to the medical school program with follow-up emails sent to their U of M email address. All students (Central and Regional campuses) must be compliant with all requirements prior to the start of MS1 fall semester with the exception of the MN State Background Study, due by October 1st of the MS1 fall semester, and Basic Life Support, due during MS1 spring semester.

Students who are out of compliance with requirements are not able to continue with their medical education and related volunteer activities. To ensure that all students are in compliance and able to participate in educational activities, the Medical School Registrar will monitor compliance and notify students via their U of M email address when they need to update their status. Students who do not respond to notification of noncompliance are removed from enrolled clinical course work until they have updated their status appropriately or they are not allowed to enroll in future semesters. This may result in extending their program if clinical course work needs to be dropped and rescheduled which may also impact financial aid and health insurance eligibility.

Compliance Requirements Chart

Compliance Requirements	Frequency	Delivery
Basic Life Support	Every 2 years - First training starts spring semester of MS1. Second training starts fall semester of MS3.	In-person
Bloodborne Pathogens	Once - prior to MS1 fall semester	Online
Hepatitis B, MMR, Varicella	Once - Prior to MS1 fall semester	In-person
Tuberculosis	Once - Prior to MS1 fall semester	In-person
Tetanus	Renew upon expiration (every 10 years) - Prior to MS1 fall semester	In-person
Influenza Vaccine	Annually - After September 1st and by November 1st	In-person
MN Background Study	Once - By October 1st of MS1 fall semester	Online & In-person
National Background Study	Central Campus: Dependent on affiliated site Regional Campus: Once - Prior to MS1 fall semester	Online
Privacy & Security	Once - Prior to MS1 fall semester	Online
Respirator Information (Mask fit)	Central Campus: Once - During MS1 spring semester Regional Campus: Once - During MS2 spring semester	In-person

FORMS/INSTRUCTIONS

There are no forms associated with this policy.

APPENDICES

There are no appendices associated with this policy.

FREQUENTLY ASKED QUESTIONS

There is no FAQ associated with this policy.

ADDITIONAL CONTACTS

Subject	Contact	Phone	Fax/Email
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Primary Contact	Name	Phone	Fax/Email
Medical School Registrar (Central Campus)	Jennifer Neufeld	612-625-4489	neuf0006@umn.edu
Medical School Registrar (Regional Campus)	Shawn Evenson	218-726-8873	sevenson@d.umn.edu

DEFINITIONS

There are no definitions associated with this policy.

RESPONSIBILITIES

RELATED INFORMATION

HISTORY

Amended:

Last Updated: May 2020

Effective: May 2020