



MEDICAL SCHOOL POLICY

# Transfer Credit for Medical Students

**Senior Leader:** Medical School Dean

**Responsible University Officer:** Vice Dean for Education and Academic Affairs

**Policy Owner:** Medical School Registrar

**Policy Contact:** Medical School Registrar

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## POLICY STATEMENT

With the exception of specific courses within officially recognized joint programs (see “*Definitions*”) within the University of Minnesota (UMN) it is expected that all work applied to the MD degree will be completed within the UMMS. In this way, students graduating from the UMMS will be engaged with essential curriculum content specifically designed to ensure achievement of the Graduation Competencies.

The following is necessary for any course to be eligible for transfer credit<sup>1</sup> to UMMS requirements for graduation:

1. Credits must come from
  - a. Medical school courses within approved joint or dual degree programs within the UMMS
  - b. Pre-approved graduate courses (master’s or doctoral degree level)
2. Courses from outside institutions applied as transfer credit to the graduate portion (non-MD) of an officially recognized joint program within the UMN cannot also be used for MD transfer credit (no “double dipping”).
3. Credit for courses can only be applied to clinical elective time in the UMMS. At no point shall transfer credit replace core required preclerkship content or core clerkships.
4. The maximum number of credits that can be applied to UMMS clinical electives is 8. This is equivalent to 8 weeks of elective time. For students in the MSTP, the credit limit is 6 and must be course credits, NOT thesis credits.

<sup>1</sup> The UMMS does not accept transfer students or any transfer credit for non-UMMS medical education coursework at the time of admission or [reinstatement from withdrawal](#).

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## REASON FOR POLICY

This policy maintains the integrity of the UMMS’ curriculum, as developed by the Medical School Education Committee (MSEC) and guarantees that all students graduating from the UMMS have been exposed to comparable educational experiences to achieve the UMMS [Graduation Competencies](#).

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## PROCEDURES

Students will work with the appropriate program director (or designee) within the joint degree program to develop a clear program plan, including identifying courses that may be applied to MD degree requirements and submit a request for transfer credit to the UMMS Registrar.

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## FORMS/INSTRUCTIONS

There are no forms associated with this policy.

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## ADDITIONAL CONTACTS

Primary Contact	Name	Phone	Fax/Email
UMMS Registrar - TC	Jennifer Neufeld	(612) 625-4489	<a href="mailto:neuf0006@umn.edu">neuf0006@umn.edu</a>

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## DEFINITIONS

### Joint Program

Refers to approved joint degree programs at the graduate level. This includes the MD/PhD program, MD/JD, MD/MPH, MD/MS, MD/MBA, and MD/MHI. Because the courses are not at the graduate level, transfer credit is not available for the BA/MD or BS/MD joint programs.

### Graduation Competencies

The UMMS' educational program objectives. All UMMS students are required to demonstrate achievement of the [Graduation Competencies](#) for graduation.

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## HISTORY

**Policy Established:** July 2022

**Approved:** Vice Dean, OME, August 2022